Tuition Fee Policy

Policy Number: POL-D.026

Responsible Officer: Johan Pienaar (Director/CEO)

Date of Approval: July 2014

Scheduled review: Biennially

Review Expiry Date: 31 July 2028

Cross References: *2025 Standards for Registered Training Organisations; VET Student Loans Act (2016).*

Flight Training Adelaide (FTA) is committed to providing quality flight training courses, products and services for all student types. As a Registered Training Organisation (RTO) FTA adheres to relevant compliance and legislative frameworks, such as the ASQA administered VET Quality Framework.

Course Fees

FTA is approved to offer VSL to eligible students enrolled in the following qualifications and courses, for which schedule of course fees are published on FTA's website.

- AVI50222 Diploma of Aviation (Commercial Pilot Licence – Aeroplane)
- AVI50322 Diploma of Aviation (Commercial Pilot Licence – Helicopter)
- AVI50515 Diploma of Aviation (Instrument Rating)
- AVI50419 Diploma of Aviation (Flight Instructor)
- AVI60219 (Diploma of Aviation (Pilot in Command)

Full Time Training

Eligible students on a VET course of study have the following payment options:

- Government loan via the VSL scheme for eligible students for all or part of the tuition fees.
- Students not eligible for VSL are expected to pay for their training as stipulated in their individual contract payment plan.

Part Time Training

The student will pay an hourly rate for all flights prior to the start of each flight.

Tuition Protection Services

Refer to POL-D.022 Tuition Protection Policy

Determination of Tuition Fees

Refer to POL-D.047 Pricing and Quotations Policy

Fees other than Tuition Fees

Refer to the Student Handbook.

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External Funding

Where a prospective student is likely to be eligible for fees assistance through external sources, they will be expected to explore this option, and, if eligible, apply for such assistance.

Refunds

A student may be eligible for a fee refund if they withdraw or cease training with FTA. Refer to POL-D.021 Tuition Fee Refund and Re-Crediting for more information.

Course deferment and cancellation

In the event FTA does not start a student's course on the scheduled date or is unable to deliver a course in full for any reason, the student will be offered a refund of 100% of tuition fees paid for that part of the course which FTA has not delivered.

Complaints and Appeals

Refer to POL-D.024 Student Complaints and Appeals on the website.

Document Control

Version no.	Issue date	Amendment description
1.0	14-Jul-14	Initial issue
1.1	15-Mar-15	Amendment
1.2	01-Dec-15	Amendment
1.3	02-Apr-17	Amendment
1.4	02-Apr-19	Amendment
1.5	25-Ocy-19	Amendment
1.6	23-Jul-20	Adding document control history
1.7	30-Jul-21	Updated qualification codes and legislative references
1.8	29-Jul-22	Updated references to other FTA policies
1.9	31-Jul-23	Reviewed – no changes
2.0	31-Jul-24	Update to course code AVI50322. Review date extended to 2 years
2.1	31-Jul-26	Reference to 2025 Standards for RTOs

Review

The policy will be reviewed at least every 2 years, or more often due to legislation or circumstantial change.



Johan Pienaar
(Chief Executive Officer/Director)

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