

Tuition Fee Policy

Policy Number: POL-D.026

Responsible Officer: Johan Pienaar (Director/CEO)

Date of Approval: July 2014

Scheduled review: 12-monthly

Review Expiry Date: 31 July 2021

Cross References: Higher Education Support Act 2003); VET Student Loans Act (2016).

Flight Training Adelaide (FTA) is committed to providing quality flight training courses, products and services for all student types. As a Registered Training Organisation (RTO) FTA adheres to relevant compliance and legislative frameworks, such as the ASQA administered VET Quality Framework.

Course Fees

FTA is approved to offer VSL to eligible students enrolled in the following qualifications and courses, for which schedule of course fees are published on FTA's website.

- AVI50215 Diploma of Aviation (Commercial Pilot Licence – Aeroplane)
- AVI50315 Diploma of Aviation (Commercial Pilot Licence – Helicopter)
- AVI50415 Diploma of Aviation (Instrument Rating)
- AVI50516 Diploma of Aviation (Flight Instructor)
- AVI60216 (Diploma of Aviation (Pilot in Command))

Full Time Training

Eligible students on a VET course of study have the following payment options:

- Government loan via the VSL scheme for eligible students for all or part of the tuition fees.
- Non-VSL students are expected to pay for their training as stipulated in their individual contract payment plan.

Part Time Training

The student will pay an hourly rate for all flights prior to the start of each flight.

Protection of Fees

Refer to POL-D.022 Statement of VET Tuition Assurance for more information.

Participation in an activity funded by Department for Innovation and Skills

Funded activities are supported by the Government of South Australia. Participant eligibility criteria apply, visit <https://www.skills.sa.gov.au>

Eligible students may apply for a training subsidy in AVI50415 Diploma of Aviation (Instrument Rating) or its equivalent. Refer to FTA's Student Handbook for more information.

Fees other than Tuition Fees

Refer to Section 5.1.6 of the Student Handbook.

External Funding

Where a prospective student is likely to be eligible for fees assistance through external sources, they will be expected to explore this option, and, if eligible, apply for such assistance.

Refunds

A student may be eligible for a fee refund if they withdraw or cease training with FTA. Refer to POL-D.021 Tuition Fee Refund and Re-Crediting for more information.

Course deferment and cancellation

In the event FTA does not start a student's course on the scheduled date or is unable to deliver a course in full for any reason, the student will be offered a refund of 100% of tuition fees paid for that part of the course which FTA has not delivered.

Complaints and Appeals

Refer to POL-D.024 Student Complaints, Grievance and Appeals on the website.

Document Control

Version no.	Issue date	Amendment description
1.0	14-Jul-14	Initial issue
1.1	15-Mar-15	Amendment
1.2	01-Dec-15	Amendment
1.3	02-Apr-17	Amendment
1.4	02-Apr-19	Amendment
1.5	25-Ocy-19	Amendment
1.6	23-Jul-20	Adding document control history

Review

The policy will be reviewed every 12 months or more often due to legislation or circumstantial change.



Johan Pienaar
(Chief Executive Officer/Director)